



ELIZABETH FRY SOCIETY OF OTTAWA

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Annual General Meeting 2020

October 15, 2020, 6:00 pm to 7:30 pm

via Zoom

1. Call to Order and Welcome – Lynn Frappier, Board President 6:00

Lynn Frappier, President of the Board, called the meeting to order at 6.04 p.m. and acknowledged that our offices are located on unceded and unsurrendered Anishnabe Algonquin land.

Housekeeping: If a member, please enter your name into the chat box as a voting member. Please mute your mic. Ask questions in the chat box. This is our first virtual meeting, we will do our best!

2. Approval of Agenda

Motion by Nancy and seconded by Chloe to approve the 2020 AGM Agenda. **Carried.**

3. Approval of Minutes of 2019 Annual General Meeting

Moved by Karen and seconded by Laura to approve the 2019 AGM minutes. **Carried.**

4. Board President and Executive Director Reports 6:10

Successes and challenges of 2019 ending March 2020.

No Covid issues.

5-year strategic plan, Jan 2020 reconfirmed our priorities.

- actively advocate to abolish prisons. Advocacy committee and Community Engagement manager. Screening of Conviction with panel discussion generated. Streaming for free on CBC gem.
- shovel ready for hub. Relocation committee Working with CAHDCO to conduct a feasibility study.
- make EFry a workplace of choice. HR committee. Gathering opinions of staff and foster respectful environment. Revision of employee policy and procedure manual, to finish 2021.

Cathy

- Strengthening core services - residences continue to be busy for women transitioning out of prison and jail and on bail. Funding for Diana's place, Parenting Inside Out, and Gateway (peer support for sex workers), inreach programs and counselling continued.
- Stabilizing funding - existing and new programs were funded. Collaborated with funders, how we can use additional funds to serve women better. Continue to seek funding to allow us to pay our staff for what they do.
- Partnerships - new: agencies serving women, men, children, mental health, housing, employment, Indigenous peoples. This work is at a slow pace/ requires time to build enduring relationships, including developing common understanding building trust, common goals. Will continue into 2021.

5. Keynote Speaker: Senator Kim Pate - 6.20

Decarceration – what it means, why it matters and how we can make it happen

Lynn introduced Senator Kim Pate, nationally renowned advocate who has spent 40 years working in and around penal systems in Canada. Kim Pate was the ED of CAEFS from 1992 to 2016 when she was appointed to the Senate.

Please see the following links and contact information to amplify this work:

https://sencan-my.sharepoint.com/:p/g/person/kim_pate_sen_parl_gc_ca/EbdnfoezfIRNmVp3CvdCpTUBDaxBnYHU0l1QGT7qCqzf-Q?e=4%3APUCnH8&at=9&CID=572BBCFA-0DAB-4E7E-B693-B15AF00C7E4F&wdLOR=c16AEBE4F-F41B-4131-B501-E03188F6A471

<https://sencanada.ca/en/senators/pate-kim/>

kim.pate@sen.parl.gc.ca Office: 613 995 9220

6. Staff and Volunteer Recognition - 7:03

Without staff we are nothing.

Caroline Bukasa, Manager of JFN, named her full-time, part-time and relief staff. Thank you to our team for your incredible work each and every day.

Lorie Fuentes, Manager of Lotus House, named her full-time, part-time and relief staff. They are a wonderful team, thank you so much for your amazing and tough work.

Faith Neale, Manager of Community Engagement - thank you for making my first 6 months great. Ogasso stepped in as drop-in coordinator. Volunteers - thank you and we hope to get our program up to 100% soon.

Diane Serre, Manager of community programs and services: we have an amazing team, you are the heart and soul of what we do. It has been a challenging year and the team has had a positive attitude. Thank you for giving all of yourself, it is an honour to work with you.

Cathy thanked Becca for doing a magnificent job staffing shifts, and thanked the dream management team: intelligent, skillful, strategic, caring, strong, dedicated. They teach and support me every day. Thank you for all you do.

Lynn thanked staff and volunteers, without you there is no E fry Ottawa. Every time we have a staff member tell us about their job, it makes a difference, we know it is tough, we appreciate you.

7. Treasurer's Report 7:11

Kamal Ubhi, Treasurer, reviewed the report dating April 2019 - March 2020. Programming delivered with upmost quality. We saw increased government funding in 2020 and invested in our future. We made multiple short- and long-term investments in GICs to make required reserves. 0.5% of overall budget is in excess due to increased funding and donations. We invested \$136K in OCF for long-term hub.

Lynn thanked Michelle Lawrence, Manager of Accounting, for her excellent work and support to the board.

8. Auditor's Report, Frouin Group 7.14

Lynn introduced Christine Visneskie from the Frouin Group.

The Frouin Group was asked by the board to audit the 2020 financial statements.

On p1 we have issued a clean qualified audited opinion. No areas to be raised. Records very well maintained; all info made available for audit.

Financial statement highlights

P3 statement of financial position - balance sheet. Cash position increased due to unspent funding as of year end. Accounts receivable has decreased, most collected after year end.

P5 statement of revenue and expenditures, income statement. Revenues increased due to additional funding, spending also increased, but an excess of \$16K before the OCF contribution.

P6 statement of cash flows (how the organization used its cash over the year).

See the notes to the financial statement for further explanation.

Moved by Craig and seconded by Kamal to approve the auditor's report. **Carried.**

Moved by Karen and seconded by Tanya to retain the Frouin Group, Chartered Professional Accountants, as our auditors for 2020-2021. **Carried.**

9. Election of the Board of Directors 7:15

Thank you to the outgoing Directors: Craig Mracek, Sylvia Cesaratto, Nicole Tuczinsky, Ayan Alas, Jan Ditchfield, and SM Leduc. We learned from you all, and best wishes for your future endeavours.

The proposed incoming Directors Chirag Gehani, Chloe Halpenny, Clare Clancy, Shawna Holmes, and Tanya Ironstone Locke introduced themselves. Emma Tibbo was absent.

Moved by Laura seconded by Kamal to approve Chi. **Carried**

Moved by Kaitlin seconded by Karen to approve Chloe. **Carried**

Moved by Andrea seconded by Anita Grace to approve Clare. **Carried**

Moved by Andrea, seconded by Laura to approve Shawna. **Carried.**

Moved by Laura, seconded by Andrea to approve Emma. **Carried.**

Moved by Allana, seconded by Anita Grace to approve Tanya. **Carried.**

Welcome to the new Associate Board members Feliciano Goncalves-Sebastiao, Lydia Dobson and Marla McKenna who will be contributing specialized expertise to board committees.

10. Adjournment 7:30

Thank you to AGM Committee members Faith, Shawna, Sarah, Jody, and Cathy for your work in organizing this meeting.

Adjourned at 7.33

Name: _____

Signature: _____

Position on Board: _____

Date: _____

Name: _____

Signature: _____

Position on Board: _____

Date: _____