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## ***Join our Amazing E Fry Ottawa Team!***

### **Community Counsellor – Addictions**

The Elizabeth Fry Society of Ottawa is a not-for-profit, feminist community agency offering programs and services to women and men in conflict with the law. The Addictions Counsellor works within a multi-disciplinary team to provide prevention, assessment, referrals, clinical counselling and follow-up services to adult women, transgender, non-binary and two-spirit people affected by substance use. The Community Counsellor is a full-time contract position in a unionized environment.

**Job title:** Community Counsellor – Addictions  
**Reports to:** Manager, Community Programs and Services  
**Hours:** 30 - 37.5 hours/week (**contract to March 31, 2023**)  
**Language:** English Essential (Bilingual Preferred)  
**Salary:** \$25.24/hour plus benefits (**salary non-negotiable – unionized organization**)

### **Core Responsibilities**

The Community Counsellor – Addictions works within a multi-disciplinary team to provide counselling and support services to adult women, transgender, non-binary and two-spirit people who are experiencing problematic substance use. This includes individual and/or group counselling in the Relapse Prevention Program. The Community Counsellor - Addictions will also provide Relapse Prevention programming to women and gender-diverse people at the Ottawa-Carleton Detention Centre and make appropriate referrals for women motivated to attend a treatment program upon release. This position requires mostly daytime work with some evening work.

### **Intake and Assessment**

- Complete client intakes and assess client needs and determine service goals
- Conduct ongoing assessment with each client in order to determine appropriate interventions
- Complete addictions screening and assessment tools with clients as part of their treatment program goals

### **Ongoing Support**

- Provide crisis intervention strategies using a human-centered, trauma-informed approach
- Facilitate the Relapse Prevention Program to adult women and gender diverse individuals in the community and at Ottawa Carleton Detention Centre (OCDC)
- Provide individual addictions counselling using psychotherapy techniques
- Ensure that case coordination is maintained between E Fry Ottawa, OCDC and others as needed
- Develop and maintain collaborative relationships with key supports and resources in the addictions service sectors
- Liaise with treatment centres/professionals and provide appropriate referrals
- Initiate and participate in individual professional development; maintain current knowledge and skills in relation to addiction, mental health, and evidence-based therapeutic approaches
- Assist in the evaluation of participants success and evaluate program effectiveness
- Advocate for clients and liaise with community-based agencies as needed
- Maintain accurate case notes and correspondence
- Participate in relevant community meetings and/or on relevant committees

## Other responsibilities

- The Community Counsellor - Addictions attends monthly staff meetings and case management meetings as required and undertakes other duties as may be assigned by the Manager, Community Programs and Services to improve or enhance the delivery of service. The position requires ongoing input and maintaining of statistical information for monthly and quarterly reporting purposes. All E Fry Ottawa staff are responsible for promoting and delivering on the mission, vision and values of our organization.

## Qualifications

### Required education and experience

- Degree in Social Work/Counselling Psychology or relevant field is essential
- College Registration: RP, QRP or RSW or Eligible to be registered with the College of Registered Psychotherapists of Ontario or the Ontario College of Social Workers and Social Service Workers
- 1-2 years of recent experience providing counselling and group facilitation to women
- 1-2 years of recent experience working in mental health and addictions sector providing direct care / case management services
- Experience working with marginalized women and/or communities who face multiple barriers such as poverty, systemic discrimination, disproportionate criminalization and housing instability
- Experience developing and implementing case management plans
- Valid First Aid/CPR and Non-Violent Crisis Intervention (NVC) certification required within the first six months

### Required knowledge, capacity and commitment

- Comprehensive knowledge of client-centered addiction interventions and practice methods
- A demonstrated ability to exercise strong decision-making skills and deal with unpredictable situations
- A solid understanding of substance use issues and evidence-based treatment practices
- A solid understanding of factors that contribute to women's involvement in the criminal justice system and the systemic causes of the over representation of women with mental health and addictions issues in the criminal justice system
- Thorough knowledge of addictions supports, treatment options and other social service supports/resources in the Ottawa area
- Excellent interpersonal skills and ability to establish and maintain trust relationships
- Strong motivational interviewing skills and crisis intervention skills
- Excellent verbal and written communication skills

The successful candidate will be required to pass a security clearance at the Protected B Level and to have an updated clear Criminal Record Check (for vulnerable populations)

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| <p><b>Are you an ideal candidate?</b></p> <p><b>In addition to the above requirements, some “great to have” qualifications include:</b></p> <ul style="list-style-type: none"><li>▪ You have a genuine interest in working with marginalized women with care and empathy</li><li>▪ You have a genuine interest in working with a not-for-profit agency</li></ul> | <p><b>Apply by 4:00 pm – December 13, 2021</b></p> <p>Please submit your resume and a cover letter to Diane Serré, Manager, Community Programs and Services, through <a href="mailto:careers@efryottawa.com">careers@efryottawa.com</a></p> <p><b><i>Tell us how you meet or exceed the above required and “great to have” qualifications</i></b></p> |
| <p><b>We thank all who apply. Only those selected for an interview will be contacted.</b></p>  |   |