

THE ELIZABETH FRY SOCIETY OF OTTAWA
AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2024

THE ELIZABETH FRY SOCIETY OF OTTAWA
INDEX TO THE AUDITED FINANCIAL STATEMENTS
YEAR ENDED MARCH 31, 2024

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INDEPENDENT AUDITORS' REPORT

To the Members of:
The Elizabeth Fry Society of Ottawa

Qualified Opinion

We have audited the financial statements of The Elizabeth Fry Society of Ottawa, which comprise the statement of financial position as at March 31, 2024, and the statement of operations, statement of changes in net assets and cash flows statement for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of The Elizabeth Fry Society of Ottawa as at March 31, 2024, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many not-for-profit organizations, The Elizabeth Fry Society of Ottawa derives revenue from fundraising and donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of The Elizabeth Fry Society of Ottawa. Therefore, we were not able to determine whether any adjustments might be necessary to fundraising or donation revenue, excess of revenues over expenses, cash flows from operations and net assets for both March 31, 2024 and the previous year.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditors' Responsibilities for the Audit of Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high-level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted audit standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a matter that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Frouin Group Professional Corporation
Ottawa, Ontario
June 27, 2024

Authorized to practice public accounting by the Chartered Professional Accountants of Ontario

FROUIN
GROUP

THE ELIZABETH FRY SOCIETY OF OTTAWA
AUDITED STATEMENT OF FINANCIAL POSITION
AS AT MARCH 31, 2024

	2024	2023
CURRENT ASSETS		
Cash	\$ 96,181	\$ 162,121
Short-term investments (Notes 2c and 4)	446,445	684,138
Accounts receivable	191,905	303,707
HST receivable	16,897	35,250
Prepaid expenses	<u>22,342</u>	<u>36,907</u>
	773,770	1,222,123
CAPITAL ASSETS (Notes 2d and 5)	<u>818,504</u>	<u>801,830</u>
	<u>\$ 1,592,274</u>	<u>\$ 2,023,953</u>
CURRENT LIABILITIES		
Accounts payable	\$ 148,506	\$ 225,793
Deferred capital contributions (Note 7)	449,238	548,413
Deferred revenue (Note 6)	<u>68,353</u>	<u>172,799</u>
	<u>666,097</u>	<u>947,005</u>
NET ASSETS		
Invested in capital assets	818,504	801,830
Internally-restricted for future JFN relocation (Note 2b)	356,046	335,569
Unrestricted	<u>(248,373)</u>	<u>(60,451)</u>
	<u>926,177</u>	<u>1,076,948</u>
	<u>\$ 1,592,274</u>	<u>\$ 2,023,953</u>

APPROVED ON BEHALF OF THE BOARD:

Director _____

Director _____

(See accompanying Notes to Financial Statements)

THE ELIZABETH FRY SOCIETY OF OTTAWA
AUDITED STATEMENT OF CHANGES IN NET ASSETS
FOR THE YEAR ENDED MARCH 31, 2024

	2024	2023
INVESTED IN CAPITAL ASSETS		
Balance - beginning of year	\$ 801,830	\$ 392,019
Purchase of capital assets	184,727	479,281
Amortization	<u>(168,053)</u>	<u>(69,470)</u>
Balance - end of year	<u>\$ 818,504</u>	<u>\$ 801,830</u>
 INTERNALLY- RESTRICTED FOR FUTURE JFN RELOCATION		
Balance - beginning of year	\$ 335,569	\$ 114,273
Transfer to/ (from) unrestricted net assets	<u>20,477</u>	<u>221,296</u>
Balance - beginning and end of year	<u>\$ 356,046</u>	<u>\$ 335,569</u>
 UNRESTRICTED NET ASSETS		
Balance - beginning of year	\$ (60,451)	\$ 643,949
Deficiency of revenue over expenses for the year	(150,771)	(73,293)
Amortization	168,053	69,470
Transfer to/ (from) internally-restricted for future JFN relocation	(20,477)	(221,296)
Purchase of capital assets	<u>(184,727)</u>	<u>(479,281)</u>
Balance - end of year	<u>\$ (248,373)</u>	<u>\$ (60,451)</u>

(See accompanying Notes to Financial Statements)

THE ELIZABETH FRY SOCIETY OF OTTAWA
AUDITED STATEMENT OF REVENUE AND EXPENDITURES
FOR THE YEAR ENDED MARCH 31, 2024

	2024	2023
REVENUES		
Government Contributions		
Correctional Service Canada	\$ 376,774	\$ 271,161
Correctional Service Canada - In-reach program	0	4,127
Ministry of the Attorney General - DAP	169,000	166,000
Ministry of the Solicitor General - Ontario	176,788	189,193
Ministry of Children, Community and Social Services	60,000	60,000
Ministry of the Attorney General - Ontario	373,415	373,415
City of Ottawa	262,215	242,630
Ontario Trillium Foundation	199,477	140,099
Other grants and contributions		
United Way Eastern Ontario	70,000	70,798
United Way Simcoe County	0	30,000
Health Canada	399,531	252,803
Roberts Smart Centre	36,000	36,000
Boys and Girls Club	3,500	1,890
Ottawa Community Foundation	74,400	15,285
John Howard Society of Ottawa	86,902	85,198
Bronson Centre - Bronson Rise	58,716	84,639
Fundraising and donations	45,302	52,879
Rental income from residents	16,957	15,806
Investment income	27,933	19,329
Government subsidies	0	9,909
Other	81,439	208,770
	<u>2,518,349</u>	<u>2,329,931</u>
EXPENDITURES		
Salaries and benefits	1,889,411	1,839,510
Repairs and maintenance	21,628	13,939
Professional development	5,678	9,638
Insurance	22,397	18,399
Rent	173,259	182,493
Travel, meetings and conferences	14,889	16,513
Group programs	163,444	104,703
Household supplies	30,246	37,718
Office and general	65,793	51,125
Membership fees and subscriptions	4,220	1,869
Professional fees	68,653	56,601
Amortization	168,053	69,470
Contractors	41,449	1,246
	<u>2,669,120</u>	<u>2,403,224</u>
DEFICIENCY OF REVENUE OVER EXPENSES FOR THE YEAR	\$ <u>(150,771)</u>	\$ <u>(73,293)</u>

(See accompanying Notes to Financial Statements)

THE ELIZABETH FRY SOCIETY OF OTTAWA
AUDITED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED MARCH 31, 2024

	2024	2023
CASH FROM OPERATING ACTIVITIES		
Deficiency of revenue over expenses for the year	\$ (150,771)	\$ (73,293)
Amortization of capital assets	168,053	69,470
Net change in:		
Accounts receivable	130,155	(133,174)
Prepaid expenses	14,565	(15,532)
Accounts payable	(77,287)	42,198
Deferred revenue	<u>(203,621)</u>	<u>84,697</u>
	<u>(118,906)</u>	<u>(25,634)</u>
CASH FROM INVESTING ACTIVITIES		
Net purchases of marketable securities	237,693	(13,168)
Purchase of capital assets	<u>(184,727)</u>	<u>(479,281)</u>
	<u>52,966</u>	<u>(492,449)</u>
NET CHANGE IN CASH	(65,940)	(518,083)
CASH, BEGINNING OF THE YEAR	<u>162,121</u>	<u>680,204</u>
CASH, END OF THE YEAR	\$ <u>96,181</u>	\$ <u>162,121</u>
REPRESENTED BY:		
Cash	\$ <u>96,181</u>	\$ <u>162,121</u>

(See accompanying Notes to Financial Statements)

THE ELIZABETH FRY SOCIETY OF OTTAWA
NOTES TO AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2024

1. PURPOSE OF THE ORGANIZATION

The Elizabeth Fry Society of Ottawa (the Society) offers assistance to women who are, or may be, at risk of coming into conflict with the law. The Society offers programs and services to provide women with confidential and supportive living and learning environments.

The Society is incorporated under Part II of the Canada Corporations Act as a not-for-profit corporation without share capital and is registered as a charity under the Income Tax Act, and as such, is not subject to income tax.

2. SIGNIFICANT ACCOUNTING POLICIES

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

a) Revenue recognition

The Society follows the deferral method of accounting for revenues. Restricted revenues are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable, if the amount to be received can be reasonably estimated and collection is reasonably assured. Contributions received for the purchase of capital assets are deferred and amortized into revenue on the same basis as amortization of the related assets.

b) Internally- restricted net assets

During the 2011 year, the Board approved that previous funds internally-restricted for training and education activities be transferred to an internally-restricted fund for the cost of acquisition of a new JFN facility.

c) Short-term investments

Short-term investments are recorded at fair value at each reporting date, with gains and losses, both realized and unrealized, recognized in the statement of revenue and expenditures.

d) Capital assets

Capital assets are recorded at cost, and the half-year rule applies in the first year that the asset is purchased. Amortization is provided on the straight- line basis as follows:

Furniture and equipment	5 years
Leasehold improvements	5 years

e) Donated services

Volunteers may donate their services throughout the year to assist the Society in carrying out its activities. Because the value of these activities is not readily determinable on an objective basis of financial measurement, no amount has been reflected in the financial statements.

f) Financial instruments

The Society's financial assets and financial liabilities are recorded at fair market value. Changes in fair value, both realized and unrealized, are recognized in the statement of revenue and expenses.

THE ELIZABETH FRY SOCIETY OF OTTAWA
NOTES TO AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2024

2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

g) Estimates and assumptions

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results may differ from those estimates. These estimates are reviewed annually and as adjustments become necessary, they are recognized in the financial statements in the period they become known.

h) Allocation of expenses

The Society engages in programs consistent with its organizational mission. The costs of each program include the costs of personnel, premises and other expenses that are directly related to providing the program.

The Society incurs fundraising and administration expenses that are common to each of its programs - including fundraising expenses, corporate governance, general management and general support. These expenses are allocated to each program area on an appropriate basis and consistently each year.

i) United Way of Ottawa funding

The Society is a member of, and receives funding from, the United Way of Ottawa. Under their arrangement, any deficit for the year may be received or any surplus may be required to be repaid.

As potential adjustments to annual funding are not known until financial statements are prepared, any such amounts are reflected as adjustments to revenue in the year which they are determined.

3. FAIR VALUE OF FINANCIAL INSTRUMENTS

The carrying values of cash, short-term investments, accounts receivable and accounts payable approximate their fair value due to the relatively short periods to maturity of the instruments. It is management's opinion that the Society is not exposed to significant interest, currency or credit risks arising from these financial instruments.

4. SHORT-TERM INVESTMENTS

Short-term investments are valued at fair value and consist of five cashable guaranteed investment certificates, money market funds, and common stocks, in a mix of approximately 86.4%, 9.0%, and 4.6% respectively. Interest rates on the GICs range from 3.78% to 5.51%.

5. CAPITAL ASSETS

	Cost	Accumulated Amortization	2024 Net	2023 Net
Furniture and equipment - E-fry	\$58,205	\$(56,065)	\$2,140	\$6,927
Furniture and equipment - JF Norwood House	26,686	(26,686)	0	0
Leasehold improvements	1,104,002	(287,638)	816,364	794,903
	<u>\$1,188,893</u>	<u>\$(370,389)</u>	<u>\$818,504</u>	<u>\$801,830</u>

THE ELIZABETH FRY SOCIETY OF OTTAWA
NOTES TO AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2024

6. DEFERRED REVENUE

	<u>2024</u>	<u>2023</u>
Balance, beginning of year	\$172,799	\$202,844
Add: contributions received during the year	704,983	867,595
Less: contributions recognized as revenue in the year	(809,429)	(897,640)
	<u>\$68,353</u>	<u>\$172,799</u>

These amounts represent funding received for projects that are expected to begin or continue during the 2024-2025 fiscal year.

	<u>2024</u>	<u>2023</u>
General Synod of the Anglican Church of Canada	\$0	\$6,352
City of Ottawa Housing Support	0	23,416
City of Ottawa Emerging Community Need Funding	15,000	0
Ottawa Community Foundation - Gateway	0	5,919
Canadian Women's Foundation	0	24,826
City of Ottawa - Mental Health Support	4,014	13,500
Ontario Trillium Foundation - Parenting Program	0	90,987
Ontario Trillium Foundation - Resilient Communities	19,900	0
Health Canada	0	3,200
SOLGEN JFN	24,785	0
The Royal Ottawa - HSJCC	4,654	4,599
	<u>\$68,353</u>	<u>\$172,799</u>

7. DEFERRED CAPITAL CONTRIBUTIONS

	<u>2024</u>	<u>2023</u>
Deferred capital contributions, beginning of year	\$548,413	\$433,671
Add: Capital contributions received	14,901	162,527
Less: Amortization to revenue	(114,076)	(47,785)
Deferred capital contributions, end of year	<u>\$449,238</u>	<u>\$548,413</u>

Relates to funding contributed towards the purchase of capital assets, renovations and leasehold improvements. Deferred contributions are amortized into revenue on the same basis as amortization of the related asset.

THE ELIZABETH FRY SOCIETY OF OTTAWA
NOTES TO AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2024

8. COMMITMENTS AND GUARANTEES

a) Commitments

The Society renewed their property lease agreement on October 2023, which included an increase for additional space. The annual payment is approximately \$125,122 per year. However, it should be noted that the lease may be terminated with 90 days notice.

b) Guarantees

In the normal course of business, the Society has entered into lease transactions for premises and office equipment. It is common in such commercial lease transactions for the Society, as the lessee, to agree to indemnify the lessor for liabilities that may arise from the use of the leased assets. The maximum amount potentially payable under the foregoing indemnities cannot be reasonably estimated. The Society has liability insurance that relates to the indemnifications described above.

9. FINANCIAL RISK MANAGEMENT POLICY

Currency risk

The Society's functional currency is the Canadian dollar. The Society does not enter into foreign currency transactions and does not use foreign exchange forward contracts.

Interest rate risk

The Society is exposed to interest rate risk with regard to its cash and short-term investments. The Society has no interest-bearing liability. Fluctuations in market rates of interest on cash do not have a significant impact on the Society's results of operations. Balanced mutual fund units are not exposed to significant interest rate risk due to their limited exposure to long-term securities.

10. CITY OF OTTAWA - HOUSING SUPPORT PROGRAM

The Society entered into a contribution agreement with the City of Ottawa whereby funding of \$68,948 (\$114,913 in 2022-23) has been provided for the Housing Support Program project. The project is subject to the terms and conditions of the agreement.

11. EXTERNAL ENDOWMENT FUND

The Society established an endowment fund with the Ottawa Community Foundation (the "Foundation"), known as "The Elizabeth Fry Society of Ottawa Fund". The agreement requires that the capital of the fund and any additions to the fund shall be held permanently by the Foundation and managed in accordance with the financial management policies of the Foundation. The distributable amount will normally consist of the funds income, but encroachment on capital is permitted should the Foundation determine that the income is insufficient.

**AUDITORS' COMMENTS ON
SUPPLEMENTARY FINANCIAL INFORMATION**

To the Members of:
The Elizabeth Fry Society of Ottawa

The audited financial statements of The Elizabeth Fry Society of Ottawa as at March 31, 2024 and our report thereon dated June 27, 2024 are presented in the preceding section of this annual report. The financial information presented hereinafter was derived from the accounting records tested by us as part of the auditing procedures followed in our examination of the financial statements and, in our opinion, it is fairly presented in all material respects in relation to the financial statements taken as a whole.

A handwritten signature in black ink that reads "Frouin Group".

Frouin Group Professional Corporation
Ottawa, Ontario
June 27, 2024

A large, light gray graphic of a compass rose is positioned in the bottom left corner of the page. It features a circular scale with degree markings (0, 320, 340, 20, 40) and a stylized letter 'F' in the center, pointing towards the top right.

Authorized to practice public accounting by the Chartered Professional Accountants of Ontario
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Chartered Professional Accountants
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E-mail: info@frouin.com Web: www.frouin.com

THE ELIZABETH FRY SOCIETY OF OTTAWA
CITY OF OTTAWA - HOUSING SUPPORT FUNDING
SCHEDULE OF REVENUE AND EXPENDITURES
FOR THE YEAR ENDED MARCH 31, 2024

	2024	2023
REVENUE		
City of Ottawa contributions - CHPI	\$ <u>91,930</u>	\$ <u>91,930</u>
EXPENSES		
Salaries and benefits	73,005	71,691
Benefits	1,502	1,835
Program	10,632	11,576
Rent	1,800	1,808
Administration	4,140	4,140
Audit	<u>851</u>	<u>880</u>
	<u>91,930</u>	<u>91,930</u>
EXCESS / (DEFICIENCY) OF REVENUES OVER EXPENDITURES FOR THE YEAR	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

THE ELIZABETH FRY SOCIETY OF OTTAWA
CITY OF OTTAWA - HOME FOR GOOD FUNDING
SCHEDULE OF REVENUE AND EXPENDITURES
FOR THE YEAR ENDED MARCH 31, 2024

	2024	2023
REVENUE		
John Howard Society	\$ <u>86,902</u>	\$ <u>85,198</u>
EXPENSES		
Salaries	61,160	60,083
Benefits	2,538	1,911
Program	14,804	14,804
Rent	2,000	2,000
Administration	<u>6,400</u>	<u>6,400</u>
	<u>86,902</u>	<u>85,198</u>
EXCESS / (DEFICIENCY) OF REVENUES OVER EXPENDITURES FOR THE YEAR	<u>\$ 0</u>	<u>\$ 0</u>

THE ELIZABETH FRY SOCIETY OF OTTAWA
MINISTRY OF CHILDREN, COMMUNITY, AND SOCIAL SERVICES
MCCSS YOUTH INTEGRATION WORKER

SCHEDULE OF REVENUE AND EXPENDITURES
FOR THE YEAR ENDED MARCH 31, 2024

	2024	2023
REVENUE		
Ministry of Children, Community and Social Services contributions	\$ <u>60,000</u>	\$ <u>60,000</u>
EXPENSES		
Professional fees	0	213
Program salaries and benefits	53,720	53,720
Travel	665	672
Staff training	450	450
Program expenses	77	47
Advertising and promotion	0	16
Building accommodation	1,800	1,800
Office	<u>3,288</u>	<u>3,295</u>
	<u>60,000</u>	<u>60,000</u>
EXCESS / (DEFICIENCY) OF REVENUES OVER EXPENDITURES FOR THE YEAR	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

THE ELIZABETH FRY SOCIETY OF OTTAWA
MINISTRY OF SOLICITOR GENERAL - ONTARIO - OCDC
SCHEDULE OF REVENUE AND EXPENDITURES
FOR THE YEAR ENDED MARCH 31, 2024

	2024	2023
REVENUE		
Ministry of Solicitor General - Ontario - contributions	\$ <u>63,408</u>	\$ <u>53,098</u>
EXPENSES		
Salaries and benefits	54,007	49,098
Program expense	4,000	4,000
Administration	<u>5,401</u>	<u>0</u>
	<u>63,408</u>	<u>53,098</u>
EXCESS / (DEFICIENCY) OF REVENUES OVER EXPENDITURES FOR THE YEAR	\$ <u><u>0</u></u>	\$ <u><u>0</u></u>

THE ELIZABETH FRY SOCIETY OF OTTAWA
MINISTRY OF SOLICITOR GENERAL - ONTARIO - JFN
SCHEDULE OF REVENUE AND EXPENDITURES
FOR THE YEAR ENDED MARCH 31, 2024

	2024	2023
REVENUE		
Ministry of Solicitor General - Ontario - contributions	\$ 54,600	\$ 99,360
JFN - SOLGEN - Navigator contributions	<u>58,780</u>	<u>36,735</u>
	<u>113,380</u>	<u>136,095</u>
EXPENSES		
Salaries and benefits	148,565	158,546
Program expenses	17,217	18,270
Audit	178	994
Equipment and furnishing	14,666	7,278
Transportation	37	22
Renovations	130	0
Legal	1,697	1,724
Telephone	<u>1,245</u>	<u>978</u>
	<u>183,735</u>	<u>187,812</u>
DEFICIENCY OF REVENUES OVER EXPENSES FOR THE YEAR	\$ <u>(70,355)</u>	\$ <u>(51,717)</u>

REVIEW ENGAGEMENT REPORT

To the Ministry of
the Attorney General:

We have reviewed the schedules of revenues and expense of the Direct Accountability Program and the Bail Verification and Supervision Program for the year ended March 31, 2024. Our review was made in accordance with Canadian generally accepted standards for review engagements and accordingly consisted primarily of enquiry, analytical procedures and discussion related to information supplied to us by the organization.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying schedules of revenues and expense based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of schedules of revenues and expense in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these schedules of revenues and expense.

A handwritten signature in black ink that reads "Frouin Group".

Frouin Group Professional Corporation
Ottawa, Ontario
June 27, 2024

A large, light grey watermark of a compass rose is visible in the bottom left corner of the page. It features a stylized letter 'F' in the center and a circular scale with markings for degrees and cardinal directions (N, E, S, W).

Authorized to practice public accounting by the Chartered Professional Accountants of Ontario

Frouin Group Professional Corporation
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THE ELIZABETH FRY SOCIETY OF OTTAWA

MINISTRY OF THE ATTORNEY GENERAL
DIRECT ACCOUNTABILITY PROGRAM

SCHEDULE OF REVENUE AND EXPENDITURES
FOR THE YEAR ENDED MARCH 31, 2024

	Budget	2024	Difference	2023
REVENUE				
Ministry of the Attorney General Contributions	\$ <u>169,000</u>	\$ <u>169,000</u>	\$ <u>0</u>	\$ <u>166,000</u>
EXPENSES				
Salaries and benefits	130,249	130,249	0	127,765
Rent	2,000	2,000	0	2,000
Insurance	2,500	2,500	0	2,500
Administration	15,200	15,200	0	15,200
Audit	1,750	1,751	(1)	1,750
Program supplies and equipment	10,616	12,062	(1,446)	12,581
Staff expenses	<u>6,685</u>	<u>5,238</u>	<u>1,447</u>	<u>4,204</u>
	<u>169,000</u>	<u>169,000</u>	<u>0</u>	<u>166,000</u>
EXCESS / (DEFICIENCY) OF REVENUES OVER EXPENDITURES FOR THE YEAR				
	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>

THE ELIZABETH FRY SOCIETY OF OTTAWA
MINISTRY OF THE ATTORNEY GENERAL
BAIL VERIFICATION AND SUPERVISION PROGRAM

SCHEDULE OF REVENUE AND EXPENDITURES
FOR THE YEAR ENDED MARCH 31, 2024

	Budget	2024	Difference	2023
REVENUE				
Ministry of the Attorney General contributions	\$ 373,415	\$ 373,415	\$ 0	\$ 373,415
EXPENSES				
Salaries and benefits	308,651	308,651	0	311,490
Insurance	4,000	4,000	0	3,500
Administration	30,064	30,064	0	27,625
Audit	600	600	0	550
Postage	0	0	0	194
Utilities: fuel/hydro/water/phone	6,000	6,688	(688)	8,055
Other operating expenses	3,600	5,333	(1,733)	11,092
Program supplies and equipment	5,000	4,582	418	8,342
Staff and client travel	2,400	600	1,800	686
Staff training	1,500	409	1,091	531
Security monitoring	3,600	3,600	0	0
Subscriptions and memberships	2,500	2,500	0	0
Legal	1,100	1,100	0	1,100
Building maintenance	2,400	3,728	(1,328)	0
Bank charges	250	250	0	250
Software and computer supplies	1,750	1,310	(440)	373,415
	<u>373,415</u>	<u>373,415</u>	<u>(440)</u>	<u>373,415</u>
EXCESS / (DEFICIENCY) OF REVENUES OVER EXPENDITURES FOR THE YEAR				
	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>